

# ***LUXURY INDEPENDENT MOTOR OPERATORS SOCIETY***

## ***L.I.M.O.S.***

### **ABOUT US:**

L.I.M.O.S. (Luxury Independent Motor Operators' Society), is an Alberta-based organization that was incorporated under the Societies' Act of Alberta in 1992. It was founded by a group of concerned owners and operators who felt there was a need for an industry-regulated body to establish quality standards for limousine owners.

The goals and objectives of L.I.M.O.S. is to ensure that its members provide quality vehicles for the travelling public and that those vehicles are mechanically checked and maintained on an ongoing basis. It also ensures that only fully qualified chauffeurs are employed and that they adhere to dress codes of both the industry and their individual owners. All prospective members must produce the necessary documentation to ensure they have complied with all municipal, provincial and federal requirements, including required insurance coverage for passengers.

L.I.M.O.S. also offers associate memberships to companies who provide services to the industry (i.e. auto body and paint shops, upholstery, glass replacement, etc.) Associate members are recommended by Members who have personal knowledge of their quality of services and products.

L.I.M.O.S. monitors its industry continually and we urge the general public to bring to our immediate attention any dissatisfaction they encounter with a limousine service. When complaints are received that involve a member of the society, the matter is placed before the Board for immediate action. Failure to correct the situation could result in fines and/or suspension of membership. L.I.M.O.S. subscribe to the philosophy – “if you are happy with our service, please tell you friends; - if you are unhappy with our service, please tell us”!!!

Limousines are not in competition with the taxi business. While they both provide transportation to the general public, limousines provide luxury transportation that has been pre-booked with pre-determined pickup locations and destinations.

Limousines are used for many occasion; - weddings, graduations, diner/theatre trips, birthdays, anniversaries, client entertaining, city and out-of-town tours, etc, and we urge the general public to shop carefully when booking a limousine. Don't hesitate to say to the clients who contact you that you are a member of L.I.M.O.S. When they book a limousine – it is for a special occasion – and as a consumer they are entitled to the best possible level of service. Members of L.I.M.O.S. believe that everyone who uses their services are: “Special people who deserve Special Attention”!!

# **LUXURY INDEPENDENT MOTOR OPERATORS SOCIETY**

L.I.M.O.S.

Dear Applicant:

Please note the following specifics regarding the Application process for Membership in L.I.M.O.S.

1. The Applicant shall sign an application for membership in such form as may be adopted by the Executive Board.
2. The Application process is as follows.
  - a) Submission of:
    - completed application form
    - completed insurance questionnaire
    - Insurance Information Release Form
    - copies of drivers abstracts
    - WCB number or clearance letter from W.C.B.
  - b) Once the application has been reviewed, you will be invited to attend an interview session with the local members.
  - c) Your Application will be accepted or rejected at this meeting. You will be advised accordingly that day .
  - d) If approved you will be validated as a Candidate Member until the next Annual General Meeting at which time such membership into the Society will be reviewed and a Decision regarding assent to full Regular Member status will be decided.  
The Applicant must be in attendance at this meeting.
  - e) Candidate Members do not have voting privileges, but may apply for any benefits available to a member of Limos
3. Membership applications shall be accompanied by cheques for the stated membership fees and annual dues for the initial year of membership.  
The Non-refundable Application Fee is \$ 500.00.  
The Annual dues for the calendar year Jan. to Dec. are \$ 120.00
4. Membership is not transferable.

The Rules and Regulations governing all Members are listed on the attached pages, along with an Application form to be completed by you. Should you have any further questions please feel free to call one of our Directors to discuss your concerns.

Sincerely,

The Members of the Executive Board

**Please fax your completed and signed application to this number \_\_\_\_\_**

**Contact person: \_\_\_\_\_**

## **RULES AND REGULATIONS FOR MEMBERSHIP IN L.I.M.O.S.**

1. Incorporated Companies.
2. Provincial Liveryman's License. ( Provincial Operating Authority Certificate)
3. Registered with Workers' Compensation.
4. Registered with G.S.T.
5. City Business License where applicable.
6. Classification of vehicles:
  - Corporate Sedan Limousine
  - Formal Limousine
  - Super-stretch Limousine
  - Mega-stretch Limousine
  - Specialty Limousine
  - Min-Vans – 12 passenger and under.
7. Only brand new vehicles will be exempt from mechanical inspection until such time as odometer reading reaches 40,000Km. All second-hand used vehicles must have a mechanical Inspection before such vehicles are placed into service, and thereafter must be inspected annually. No vehicles will operate with upholstery that is not free of cuts, holes or tears.
8. All vehicles in all companies must be properly insured for transport of the public, according to the current laws of the city or province of business. No company shall carry, or permit the carriage of, more passengers in excess of insured public liability, (\$1,000,000.00 plus override policy).
9. There will be no solicitation of fares on the roadside; rides by appointment only or if voluntarily approached by a customer. This is to avoid conflict with taxi owners or the Taxi Commission.
10. Dress Code: Employees shall be neat and clean in their person and dress. Appropriate attire should be worn at all times, except for special events.
11. Employees must have a valid chauffeur's license. Employers must obtain driver's abstract at least once per year.
12. After receiving three (3) complaints about any one company, an investigation will ensue, and after determination of guilt, action will be taken against the said company, (i.e. fine or suspension), as the situation warrants according to the current Board of Directors of the Society.

# ***LUXURY INDEPENDENT MOTOR OPERATORS SOCIETY***

**L.I.M.O.S.**

## **MEMBERSHIP INFORMATION DATA**

Company Name: \_\_\_\_\_ Current Ownership Date: \_\_\_\_\_

Address: \_\_\_\_\_

City/Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Website: \_\_\_\_\_ E-mail: \_\_\_\_\_

Owners Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number \_\_\_\_\_

Manager's  
Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Date of Incorporation(as Required)\_\_\_\_\_

Incorporation Number: \_\_\_\_\_

Provincial Operating Authority Certificate(as required)\_\_\_\_\_

WCB Number (if applicable):\_\_\_\_\_

Goods & Services Number (if applicable):\_\_\_\_\_

City/Town Business License Number (if applicable): \_\_\_\_\_

Parks Canada Permit Number (if applicable):\_\_\_\_\_

## FLEET INFORMATION

Please provide a description of your fleet based on the vehicle type and its passenger capacity.

<u>VEHICLE TYPE</u>	<u>SEATING CAPACITY</u>	<u># OF UNITS</u>
<b><u>SEDANS</u></b>		
Corporate Sedan	_____	_____
<b><u>STRETCH LIMOUSINES</u></b>		
Formal Limousine	_____	_____
Super –Stretch	_____	_____
	_____	_____
Mega-Stretch	_____	_____
	_____	_____
Specialty Limousine	_____	_____
	_____	_____
<b><u>VANS</u></b>		
Custom Van	_____	_____
Mini-Vans (12 passenger & under)	_____	_____
	_____	_____
Van ( over 12 passengers )	_____	_____
SUV	_____	_____
<b><u>OTHER</u></b>		
LIMO BUS	_____	_____
	_____	_____
MOTOR COACH	_____	_____



**LUXURY INDEPENDENT MOTOR OPERATORS SOCIETY  
L.I.M.O.S.**

**DECLARATIONS**

**The person(s) signing below has/have declared the following:**

- ◆ That the Rules and Regulations that LIMOS has set for each member have been read and understood.
- ◆ That the applicant(s) will abide by the Rules and Regulations of LIMOS.
- ◆ That should three (3) written complaints be lodged against the Applicant(s) and/or the Applicants Company, that cannot be settled (by mandated hearings) to the satisfaction of all parties, LIMOS has the discretion to cancel my/our membership.
- ◆ That should the membership be terminated, the Applicant(s) understanding the consequences, will lose all the benefits that may be applied for and obtained through a LIMOS membership.

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Applicant

***LUXURY INDEPENDENT OPERATORS MOTORS SOCIETY  
L.I.M.O.S.***

**AUTHORIZATION AND RELEASE**

**To:** Jardine Lloyd Thompson Canada Inc. and to ING Canada

The Undersigned hereby authorizes release to the currently elected President of  
Luxury Independent Motor Operators Society as the authorized representative of  
L.I.M.O.S. of all documents and information.

DATED at the \_\_\_\_\_ of \_\_\_\_\_,  
In the Province of Alberta, this \_\_\_\_\_ day of \_\_\_\_\_, 200\_.

\_\_\_\_\_  
Name of Limousine Company

\_\_\_\_\_  
Signature of L.I.M.O.S. Member or Prospective Member

**LUXURY INDEPENDENT MOTOR OPERATORS SOCIETY  
L.I.M.O.S.**

Date

Mr.

-

-

**RE: Membership in the Luxury Independent Motor Operators Society**

Dear Mr. \_\_\_\_\_

We are pleased to advise you that your application for membership in the Luxury Independent Motor Operators Society has been approved. L.I.M.O.S. welcomes you as a "Candidate Member".

Your commitment to maintain standards of excellence in the limousine business, both independently and collectively, will help to keep our industry strong, respected and viable.

A LIMOS Membership requires you to adhere to the Rules and Regulations of the Society and to those of your business municipality. As a Candidate Member you do not have voting privileges but are entitled to participate in any of the Society's benefit programs.

Certification to a full Regular Member is dependent upon review of your application and a vote by the members at the next Annual General Meeting. You are required to attend this meeting for final approval.

A copy of the bylaws of the Luxury Independent Motor Operators Society is enclosed. These Bylaws govern our association. Please become familiar with them.

The insurance program is available exclusively through:

Jardine Lloyd Thompson Canada Inc.  
505, 10104 – 103 Avenue  
Edmonton, Alberta T5J 0H8  
Ph: 780 421-7188

28<sup>th</sup> floor, 133 – 4 Avenue SW  
Calgary, Alberta  
Ph: 403-264-8600

Sincerely yours,

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*On behalf of the Board of Directors*

***LUXURY INDEPENDENT MOTOR OPERATORS SOCIETY  
L.I.M.O.S.***

Date

Name

Company Name

Address

Welcome \_\_\_\_\_

We, the members of LIMOS are pleased to accept you into the Luxury Independent Motor Operators Society of Alberta as a (full) Regular Member. Your pledge to uphold and maintain exemplary standards in Business conduct, and your commitment to keeping our industry a positive experience is recognized and appreciated.

We are pleased to count you among the Limousine Businesses who are active in promoting Safety and in providing Excellence in Service.

Sincerely,

President